

St Joseph's Catholic Primary School
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Thursday 4th June 2020

Dear Parents and Carers

We are aware that many of the children at home are missing their friends and teachers. We would like to invite the children to participate in a video call with their teacher and classmates to give them a chance to see and hear one another. St Joseph's will:

- only facilitate a Google Meet with children who have permission to take part
- only 'video meet' with you and you child during school hours
- record the video for your child's safety and this will be stored in accordance with GDPR. (The recordings are kept on our school servers for a period of 6 months and no-one is permitted to view them without good reason and only with permission from the headteacher.)
- only admit school accounts in that year group to join the video call
- ensure that the class teacher will be the last person to leave the call and there will be no capacity for the children to return unsupervised
- make sure that there are two adults from school on the video call and **we would like parents to be alongside when our call takes place**

The Google Meet will be on **Tuesday 9th June** in the morning for the children in **Class 1 at 11:15am.**

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Your child will need to be signed into Google Classroom with their school account and they will need to click into the place where they usually see their home learning.

Click on the link for the Class Video Meeting and be prepared for this to take a few minutes as the teacher will need to manually accept only the children that have been given permission by their parents to join.

Check that your video camera is 'allowed' but your microphone is on 'mute'. Children will then be able to see one another but not speak all at the same time! We will then invite each child who wants to speak, to do so. It would be helpful if they knew what they wanted to say/show beforehand as the call will only last 40mins. When you make the video call please make sure the computer is in a suitable place, not in a bedroom or bathroom for example and the background is clear, showing just the wall perhaps


There should be no inappropriate content on any of our video calls. Please contact the school if you are concerned about any of the content of the video call.

We are looking forward to seeing the children but understand that not all will be able or keen to join in. Please bear with us also, if it goes terribly wrong or the technology doesn't work. We can try again another time if it is not successful.

Yours Faithfully,



Mr BJ Gill

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